

**Chief Officer Confirmation of Report Submission
Cabinet Member Confirmation of Briefing**

Report for: Mayor
 Mayor and Cabinet
 Mayor and Cabinet (Contracts)
 Executive Director
Information **Part 1** **Part 2** **Key Decision**

Date of Meeting 3rd December 2014

Title of Report Local Authority Member Appointment

Originator of Report Sue Tipler **Ext. 46162**

At the time of submission for the Agenda, I confirm that the report has:

| Category | Yes | No |
|--|-----|----|
| Financial Comments from Exec Director for Resources | | X |
| Legal Comments from the Head of Law | √ | |
| Crime & Disorder Implications | | X |
| Environmental Implications | | X |
| Equality Implications/Impact Assessment (as appropriate) | √ | |
| Confirmed Adherence to Budget & Policy Framework | | X |
| Risk Assessment Comments (as appropriate) | | X |
| Reason for Urgency (as appropriate) | | X |

Signed:  Executive Member

Date: 24th November 2014

Signed:  Executive Director

Date: 25th November 2014

Control Record by Committee Support

| Action | Date |
|---|------|
| Listed on Schedule of Business/Forward Plan (if appropriate) | |
| Draft Report Cleared at Agenda Planning Meeting (not delegated decisions) | |
| Submitted Report from CO Received by Committee Support | |
| Scheduled Date for Call-in (if appropriate) | |
| To be Referred to Full Council | |